

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**MINUTES  
REGULAR VOTING MEETING**

**JANUARY 29, 2013  
PLUM HIGH SCHOOL - AUDITORIUM  
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, December 18, 2012 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239**

**January is School Board Appreciation Month**

**Call to Order/Pledge of Allegiance/Moment of Silence**

Mr. Drake called the meeting to order at 7:06PM, led the group in the Pledge of.

**Roll Call**

Mrs. Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

Absent: White

Solicitor: Present, Mr. Lee Price

**Executive Session**

The Board met in Executive Session on January 8<sup>th</sup>, January 15<sup>th</sup>, January 22<sup>nd</sup>, January 28<sup>th</sup>, and this evening, January 29<sup>th</sup> to discuss matters of personnel, negotiations, real estate and student confidentiality.

**Approval of Minutes**

Recommend approval of the following Meeting Minutes: December 18<sup>th</sup> Regular Board Meeting; January 8<sup>th</sup> Special Voting Meeting, Education Committee and Policy Committee; January 15<sup>th</sup> Transportation Committee, Facilities Committee and Discussion Session; January 16<sup>th</sup> Intergovernmental Committee; January 22<sup>nd</sup> Finance Committee; and the January 28<sup>th</sup> Special Voting Meeting.

*Motion by: Colella, Second by: McMasters*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

## Student Features

### Coach Kory Flaherty - Volleyball Team

1. First Team All Section – Rachel Satira, Alyssa Samarco and Courtney Zezza
2. Second Team All Section – Clarissa Hankinson, Maria Daugherty and Caity McDade
3. Honorable Mention All Section – Denise Polishen

### Plum Chamber of Commerce

The Chamber presented the District with a check for \$551.57 from a Jingle Books Fundraiser they held in December.

### Citizens' Comments on Agenda Items

Walt Comin, Tivoli Road, Officer of the Amalgamated Transit Union, asked Board to consider settling contract to alleviate sub bus driver shortage.

### Citizens' Comments on Non-Agenda Items

Ten citizens spoke in favor of keeping Head Football Coach Frank Sacco.

## Agenda

### Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval to accept the following Use of Facilities applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. PTSA	February 11,12,19,25,26 March 4,5,6, 2013	(2) Classrooms – Sr. High
2. PHS Baseball Boosters	February 7, March 6, and April 11, 2013	Sr. High – Library
3. PHS Baseball Boosters	March 9, 2013	Sr. High – Gym #1/Auxiliary Gym
4. PHS Cheerleading Boosters	February 13, and March 4, 2013	Sr. High – Library
5. PHS Boys Volleyball Boosters	March 26, 28, and April 4,11,25, and May 2,9, 2013	Sr. High Gym Concession Stand
6. PHS Boys Volleyball Boosters	April 27, 2013	Sr. High – Gym #1 & #2, Cafeteria, Gym Concession Stand, Locker Rooms

7. Oblock Track Team	May 8, 2013	Sr. High – Athletic Field/Track/Concession Stand/Press Box/Rest Rooms
8. Regency Park PTA	May 29, 2013	Sr. High – Cafeteria
9. Plum Area Youth Soccer Club	Monday thru Saturdays based on availability  Beginning March 25, 2013 thru June 5, 2013	Sr. High – Athletic Field
10. Plum JO Wrestling Group	February 13, 2013	Sr. High – Gym Concession Stand/Lobby Area
11. Renton Volunteer Fire Department	May 20, 2013	Oblock Jr. High – Auditorium
12. Pivik PTA	Tuesdays, beginning March 5, and ending April 4, 2013	Pivik – Cafeteria
13. Regency Park PTA	February 6, March 6, and April 3, 2013	Regency Park - Library
14. 6 <sup>th</sup> Grade Trip Committee	February 7, 14, 2013	Regency Park – Cafeteria
15. 6 <sup>th</sup> Grade Trip Committee	January 31, 2013 and February 12, 2013	Adlai - Cafeteria
16. JHS Fast Pitch Softball Team	Monday thru Friday Beginning February 13, 2013 and ending on May 3, 2013	Adlai - Gym

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

**Recommend approval to advertise for installation of Ultraviolet Technology equipment for the Senior High Swimming Pool.**

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend appointing Pennsylvania Soil and Rock Incorporated as the District's Engineer for site design and permitting services for the new elementary school to be erected at 313 Holiday Park Drive at a compensation of \$245,358.00, as set forth in Pennsylvania Soil and Rock's Proposal for Engineering Services dated January 11, 2013 (PS&R Proposal No. 12-328). This motion is subject to approval of an Agreement with Pennsylvania Soil and Rock Incorporated, as to form by the School District's Solicitor.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend retaining CDI Architects Group, LLC dba L. R. Kimball – Architects and Engineering as the District's Architect for the new elementary school to be erected at 313 Holiday Park Drive at a compensation of 3% of the cost of the work. The Parties shall enter into a written contract to be approved and adopted by the School Board.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend retaining Russo Construction Services as the District's Consultant and On-Site Representative for the new elementary school to be erected at 313 Holiday Park Drive at a monthly compensation of: \$5,833.33 for the Project's preconstruction and post substantial completion phases; and \$9,800.00 during the Project's construction phase. This motion is subject to approval of an Agreement with Russo Construction Services as to form by the School District's Solicitor.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to name the new elementary school located at 313 Holiday Park Drive: "Holiday Park Elementary School".

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to pay the Pivik Construction Invoices, as presented.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

The Facilities Committee met on January 15, 2013. Mr. McMasters made this report. The next meeting is scheduled for Tuesday, February 12, 2013 at 6:00PM in the PHS Board Room.

### **Personnel Committee - Mr. Sal Colella, Chair**

Recommend approval to accept the retirement of Dawn Andrews, School Psychologist, effective January 31, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the retirement of David Summers, Elementary Band Teacher, effective January 31, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the following retirements, effective the first day after the last teacher workday of the 2012-13 school year.

Name	Assignment
1. Martha Laux	Elementary Guidance Counselor Regency Park Elementary School
2. Christine Pegula	1 <sup>st</sup> Grade Teacher Adlai Stevenson Elementary School
3. Korri Dice	2 <sup>nd</sup> Grade Teacher Pivik Elementary School
4. Cathy Wilkie	Kindergarten Teacher Holiday Park Elementary School
5. Terri Fisher	Speech Teacher Adlai, Holiday Park and Oblock Schools
6. Julie Thompson-Volpe	1 <sup>st</sup> Grade Teacher Pivik Elementary School
7. Rosaline G. Shrout	Health and Physical Education Plum High School

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the retirement of Deborah A. Baker, Bus Driver, retroactive to December 31, 2012.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the retirement of Elizabeth J. Gazzo, Bus Driver, effective at the end of the workday on February 15, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the resignation of Barbara Flot, Food Service Worker at Oblock Junior High School, retroactive to January 4, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to create a Paraprofessional position at Center Elementary School, effective January 30, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend recalling the following furloughed Paraprofessionals:

- a. Patricia Grabowski, retroactive to January 4, 2013.
- b. Meryl Karelitz, effective January 30, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to hire Mandy Fabio, as a Food Service Worker at Oblock Junior High School, effective January 30, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to hire Angela Naviglia, as a Substitute Elementary Guidance Counselor, effective January 30, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to amend the following maternity leaves:

- a. Nichole Litzinger, from December 20, 2012 through March 15, 2013
- b. Tiffany Knouff, from February 19, 2013 through April 7, 2013
- c. Amanda Durick, from January 14, 2013 through February 25, 2013
- d. Christine Bossung, from February 1, 2013 through April 12, 2013

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to set the High School Security Staff compensation at \$13.25 per hour with four personal days, effective July 1, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval of the following unpaid leaves in accordance with the Family Medical Leave Act (FMLA):

- a. Shari Klein, Administrative Assistant at Plum High School, retroactive to January 11, 2013.
- b. Rochelle Dunn, Social Studies Teacher at Plum High School, retroactive to January 28, 2013 through April 1, 2013.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

### **Education Committee - Mr. Joe Tommarello, Chair**

Recommend approval of an following overnight conferences:

<b>Attendee(s)</b>	<b>Conference/Location</b>	<b>Dates</b>
1. Lindsay Lamm 5 <sup>th</sup> Grade Teacher/Pivik	Partnership for Assessment and Readiness for College & Career - Chicago, IL	February 25 to 27, 2013
2. Andrew Bonkaj, Orchestra Teacher and 3 Orchestra students	Western Region State Orchestra Festival - Hollidaysburg, PA	February 20 to 22, 2013

*Motion by: Tommarello, Second by: Colella*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept an amendment to our Agreement with EPIC Communications for an E-Rate Year 16 (2013-14).

*Motion by: Tommarello, Second by: Colella*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the Voluntary Informal Disposition for Student A.

*Motion by: Tommarello, Second by: Colella*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

The Education Committee met on January 8, 2013. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, February 5, 2013, immediately following the Policy Committee Meeting in the PHS Board Room.

### **Finance Committee - Mr. Kevin Dowdell, Chair**

Recommend approval of the Treasurer's Report and bill payments for December 2013, as presented.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for December 2013.

Prior Year Delinquent Taxes	\$134,814.21
Per Capita Taxes	561.00
Miscellaneous Fees Recovered	<u>1,075.00</u>
<b>Total Amount Collected</b>	<b>\$136,450.21</b>

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the January Budget Transfers, as presented.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to exonerate Mr. Harry Schlegel, Current Real Estate Tax Collector, for the 2012 uncollected property taxes in the amount of \$1,199,071.04.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*With a Roll Call Vote*

*Yes: Colella, Dowdell, Drake, McMasters, St. Leger, Tommarello, Zucco*

*No: McGough*

*Absent: White*

Recommend approval to accept the restricted donation of \$1,500.00 from Regency Park PTA.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to adopt the Resolution setting the elected Real Estate Tax Collector's compensation for the four year term commencing January 6, 2014, as attached.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval of PlanCon Part K Project Refinancing of Series of 2006 Bonds; now known as Series B of 2012 Bonds.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the Resolution authorizing preparation for sale and issuance of General Obligation Bonds.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the Real Estate Tax Assessment Appeal Settlement for Parcel No. 1242-K-268 for 2013, as presented.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept a donation of \$551.57 for the Elementary Libraries from the Plum Chamber of Commerce.

*Motion by: Dowdell, Second by: Zucco*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

The Finance Committee met on January 22, 2013. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, February 19, 2013, at 6:00PM in the PHS Board Room.

## Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept the following policies:

a. Policy No. 606 – Tax Collection
b. Policy No. 607 – Tuition Income
c. Policy No. 610 – Purchases Subject to Bid/Quotation
d. Policy No. 611 – Purchases Budgeted
e. Policy No. 613 – Cooperative Purchasing

*Motion by: Zucco, Second by: McMasters*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

The Policy Committee met on January 8, 2013. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, February 5, 2013 at 6:00PM in the PHS Board Room.

## Transportation Committee - Mr. Tom McGough, Chair

Recommend approval to accept the Substitute Driver Incentive Plan, as presented.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*With a Roll Call Vote*

*Yes: Colella, Dowdell, Drake, McMasters, Zucco*

*No: McGough, St. Leger, Tommarello*

*Absent: White*

The Transportation Committee met on January 15, 2013.

### **Athletic Committee - Mr. John St. Leger, Chair**

Recommend approval to hire Clinton White, as the 9<sup>th</sup> Grade Baseball Coach, at a stipend of \$1,751, effective January 30, 2013.

*Motion by: McGough, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to hire Zachary Miller, as the 9<sup>th</sup> Grade Girls' Volleyball Coach, at a stipend of \$2,181.

*Motion by: St. Leger, Second by: McGough*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Recommend approval to accept the following volunteer coaches:

<b>Name</b>	<b>Position</b>
Kenneth Massey	Senior High Volunteer Assistant Wrestling Coach
Zachary Miller	Senior High Volunteer Boys' Volleyball Coach

*Motion by: St. Leger, Second by: McGough*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

The Athletic Committee did not meet this month.

### **Food Service and Nutrition Committee - Mrs. Loretta White, Chair**

The Food Service and Nutrition Committee did not meet this month.

### **Intergovernmental Committee - Mr. John St. Leger, Chair**

The Intergovernmental Committee met on January 16, 2013.

## **Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**

Mr. St. Leger made this report.

## **Eastern Area Schools - Mrs. Loretta White, Representative**

Recommend approval, with a roll call vote, to accept Resolution 2012-1 Authorizing the use of a Mail Ballot and Resolution 2012-3 Election of Officers, as attached.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*With a Roll Call Vote*

*Yes: Colella, Dowdell, Drake, McMasters, Zucco*

*No: McGough, St. Leger, Tommarello*

*Absent: White*

## **Legislative Policy Council - Mr. Sal Colella, Representative**

No report this month.

## **Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member**

Recommend approval to support Tom McGough as Allegheny Intermediate Unit Board Member Candidate for re-election for the upcoming term.

*Motion by: Tommarello, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Mr. McGough made this report.

## **President's Report - Mr. Andrew Drake**

Mr. Drake made this report.

## **Superintendent's Report - Dr. Timothy S. Glasspool**

Recommend approval to accept the Superintendent's Report, as submitted.

*Motion by: McMasters, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

Dr. Glasspool made this report.

## **Announcements**

A Discussion Session is scheduled for Tuesday, February 5, 2013 immediately following the Education Committee Meeting in the PHS Board Room.

The Regular February Board Meeting is scheduled for Tuesday, February 26, 2013 at 7:00 PM in the Oblock Junior High School Auditorium.

## **Adjournment**

Motion to Adjourn at 8:25PM.

*Motion by: McMasters, Second by: Tomarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco*

*No: None*

*Absent: White*

**ATTEST TO:**

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Board Secretary